



Matoshri Education Society's

# MATOSHRI COLLEGE OF PHARMACY

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Approved by: All India Council of Technical Education (AICTE), Pharmacy Council of India, New Delhi, Govt. of Maharashtra, DTE, Mumbai. Affiliated to:  
Savitribai Phule Pune University, Pune (ID.No.PU/NS/Pharm./163/2012) DTE Code:5405

IQAC meeting held on 2020-21

Reference No. IQAC/05/20-21

Date: 2/1/2021

## NOTICE

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that the meeting of IQAC is scheduled on 6.1.2021 at 12:00 pm in pharmacy college building at IQAC Cell. All the members of IQAC are requested to attend the meeting.

The Agenda of the meeting is as follows

- Confirmation of last minutes of the Meeting held on 9/7/2020.
- To strengthen the existing collaborations and initiate new collaborations with industry and community.
- Brief about MCOP's academic planning and execution for ongoing semester 2020-21 on the backdrop of recent lockdown owing to COVID-19 second wave.
- Draft plan for NAAC first cycle preparation
- Planning for NSS activities
- Planning for conduction of induction program for newly admitted students
- Discussion regarding conduction of guest lecture series for improvement of learning outcomes

Mrs. Shinde P.R.  
IQAC Co-ordinator

Dr. Talele G.S.  
IQAC chairperson & Principal



## Internal Quality Assurance Cell (IQAC)

### Minutes of the Meeting

Meeting 5

Date: 6<sup>th</sup> January 2021

Time: 12:00 pm

Venue: IQAC Cell

Presided over by

Dr. Talele G.S.

Principal

Following members were present for the meeting

Sr. No.	Name	Signature
1.	Dr. Talele G.S. (IQAC Chairperson)	
2.	Mr. Darade K.N. (Management Representative)	
3.	Mrs. Shinde P.R. (IQAC Coordinator)	
4.	Dr. Malpure P.S. (NAAC Coordinator)	
5.	Mr. Bhor N.D. (Administrative officer)	
6.	Mr. Kapse S.N. (Senior faculty)	
7.	Mrs. Sangle S.J. (Senior faculty)	
8.	Mr. Vyavhare P.V. (Senior faculty)	
9.	Mr. Khamkar P.A. (Senior faculty)	

### Members were absent

- Mr. Jain Parag (Industry nominee)
- Dr. Warke Ujjwala (Socialist)
- Mr. Mali Bhushan (Alumni representative)
- Mr. Nikam Suyog (Alumni representative)
- Mr. Gujrani Pratik (Student representative)

Students and outsiders has not allow to attened the meeting due to pandemic situation



## Minutes of Meeting

IQAC coordinator welcomes and briefed the committee members about agenda. IQAC members after exchange of idea and thoughts made the following resolutions.

### **Agenda 1: Confirmation of last minutes of the Meeting held on 9/7/2020**

**Resolution 1:** The minutes of meeting of 9/7/2020 was read by Mrs. Shinde P.R, IQAC Co-ordinator under the chairmanship of Dr Talele G.S. and confirmed by all committee members.

### **Agenda 2: Brief about MCOP's academic planning and execution for ongoing semester 2020-21 on the backdrop off recent lockdown owing to COVID-19 second wave**

**Resolution 2:** Mrs. Shinde P.R. Academic In-charge (IQAC co-ordinator) briefed the progress on conducting academic activities i.e. theory & practical sessions and examination through online and blended modes of even semester of AY2020-21 and the mechanism implemented for ensuring effectiveness of online academic activities and examination at MCOP. Hon. Chairperson added the planning of conducting the offline practical session for the even semester is mooted, subjected to the rules and regulations of Gov. of Maharashtra, so that the students can be exposed to hands on practice. In line with the discussion chairperson suggested to implement virtual laboratory sessions, other innovation's in examination patterns and formative assessment methods for the benefits of student. Mrs. Shinde P.R mentioned that faculty already utilizing the virtual labs for available courses. Also, mentioned that MCOP practising innovations in conducting of examinations like open book exams, tutorials, MCQ type exams etc. The Chairperson explained the method of assessment method being practised and Hon. Mr. Darade K.N. Secretary of Society appreciated the efforts taken by the college.

### **Agenda 3: To strengthen the existing collaborations and initiate new collaborations with industry and community.**

Training & Placement officer discussed the collaboration with nearby educational institutes, industry (Sai tech) and community to take up faculty exchange, student internship programs and serving the local community through NSS centre of college agreed to coordinate with educational institutions. Dr. Malpure P.S. In-charge of T & P cell emphasized on the need to cultivate symbiotic relationships between industry and college through major and minor

research projects and placement/ internship programs. He further instructed senior members to provide orientation to junior teachers on writing research proposals. All members unanimously agreed to make a collaborative effort through NSS and educational activities

### **Agenda 3: Draft plan for NAAC first cycle preparation**

#### **Resolution 3:**

- Dr. Malpure P.S. NAAC Co-ordinator informed that the draft plan for NAAC first cycle was prepared and shared with Hon. Chairperson.
- Mrs. Shinde P.R, IQAC Coordinator presented plan, timelines and list of criteria wise heads for preparation of SSR. She also presented the plan for criteria wise presentations in front of chairperson to ensure the preparedness towards submission of SSR. Hon. Chairperson appreciated the plan and directed to take more guidance from NAAC website.

### **Agenda 4: Planning for NSS activities**

**Resolution 4:** The chairperson had decided to conduct NSS activities in near future namely Tree plantation, creating awareness regarding safety measures during Covid-19, support to helpless people during pandemic on the basis of suggestions from all the committee members and objectives of this programs was to nourish the students about social responsibilities towards society.

He also suggested implementing the program of tree plantation in campus with the aim to produce polluted free environment.

### **Agenda 5: Planning for conduction of induction program for newly admitted students**

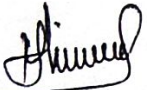
**Resolution 5:** The Chairperson suggested that to plan for to conduct induction program for newly admitted first year students. He also describe the objective of this program was to acclimatize the students to the new environment and get them acquainted with the institutional culture, in accordance to AICTE guidelines comprised the interesting activities like inspirational speeches, , talent hunt, social sensitization through poster, rangoli making, team building activities, expert lectures, and debate and campus orientation sessions. His suggestion was noted and IQAC co-ordinator assured the members for effective planning for Students Induction program will being propose soon. The IQAC is taking steps to provide Online Induction Programme to the UG students of 2020-21 admission on after the admission process is over.

**Agenda 6: Discussion regarding conduction of guest lecture series for improvement of learning outcomes**

**Resolution 6:** MCOP focus on providing an educational experience for students through the interaction with educational excellency that helps to improve their learning skills. Dr. Talele G.S., Chairperson suggested to arrange webinar series for student to improve the learning outcomes. In response, he was informed that all the faculty members have now been advised to revisit and revise the POs, PSOs and COs of their respective programmes, based on the new learning.

**Agenda 6: Any other points with permission of the chair**

The meeting was concluded with vote of thanks by Mrs. Shinde P.R. IQAC coordinator to Hon. Chairperson and all the members for their valuable contribution in meeting of IQAC.



**Mrs. Shinde P.R.**  
IQAC Co-ordinator



**Dr. Talele G.S.**  
IQAC chairperson & Principal





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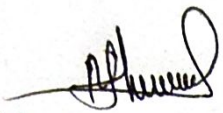
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Date: 12/3/21

## Action Taken Report

Item No.	Resolution	Action taken
1.	Confirmation of minutes of last meeting	All the resolutions of last minutes meeting of IQAC held on 9/7/20 hereby unanimously confirmed
2.	Brief about MCOP's academic planning and execution for ongoing semester 2020-21 on the backdrop off recent lockdown owing to COVID-19 second wave	To be followed as resolved
3.	To strengthen the existing collaborations and initiate new collaborations with industry and community.	<ul style="list-style-type: none"><li>• Momentum of understanding was signed with Sai tech industry and implemented in the month of November for collaborative action.</li><li>• Some staff successfully completed training under this MOU.</li></ul>
4.	Draft plan for NAAC first cycle preparation	To be followed as resolved
5.	Planning for NSS activities	<ul style="list-style-type: none"><li>• Tree plantation was successfully done on 7/2/2021 by the hands of Hon. Principal Dr. G.S.Talele</li><li>• "Ek Hath Madaticha" (hand of support) under the NSS scheme the students and some faculty actively participated did the distribution of Mask, Sanitizer and meal.</li></ul>
6.	Planning for conduction of induction program for newly admitted students	According to prescribed AICTE guidelines, the induction program was done successfully from 4/2/2021 to 8/2/2021.
7.	Discussion regarding conduction of guest lecture series for improvement of learning outcomes	Guest lecture coordinator Mrs. Bhavsar S.N. was arranged and successfully completed guest lecture series on 13/2/2021. The details of the speakers as follows: <ol style="list-style-type: none"><li>1. Dr. Payal Dande (NIMMS, Shirpur) delivered lecture on "Chromatographic Techniques for natural Product".</li><li>2. Ms. Ruchira Sharma (HR, WNS) &amp; Donda Swarali (Asst. Manager, WNS) delivered lecture on "Campus Connect 2021"</li></ol>

		3. Mr. Ghegde Raosaheb (M.S.Gosavi, GES, Pharmaceutical Education and Research) delivered lecture on "Intellectual Property and Patents"
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